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GOVERNOR



STATE OF NEVADA
Office of the Governor
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Name of Organization: Graduate Medical Education (GME) Task Force

Date and Time of Meeting: February 5, 2016, 1:00 PM

Place of Meeting: Blasdel Building
209 E. Musser St., Room 105
Carson City, NV 89701

This meeting will be video conferenced to the following location:

Grant Sawyer State Office Building
555 East Washington Ave,
Suite 5100
Las Vegas, NV 89101

MINUTES

- I. Call to Order/Roll Call
Vance Farrow, Chair

Bill Welch, Vice Chair called the meeting to order at 1:00 pm. He will chair this meeting in the absence of Mr. Farrow.

Members Present: Bill Welch, Dr. Schwenk, Laura Hale, Gregory Boyer, Dr. Barbara Atkinson, Sam Kaufman, Dr. Mark Penn

Members Excused: Vance Farrow, Mitchell Forman, Ramu Komanduri, Stephen Altoff

Guests: Chris Bosse, Debra Sisco, Jan Prentice, Michael Johnson, John Packham, Andrew Eisen, Lee Quick, Doug Geinson, Vick Gill

Staff: Brian Mitchell, Dale Ann Luzzi, Jodi Bass, Elyse Monroy

II. Verification of Posting
Bill Welch, Vice Chair

The agenda was posted on January 29, 2016.

III. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

Mr. Welch said that due to the importance of the Request for Application (RFA) document, that there would be public comments throughout the meeting. Mr. Welch welcomed Laura Hale to the Task Force. Ms. Hale is replacing Dr. Tracey Green. There was no further public comment.

IV. Approval of the Minutes from the January 22, 2016 meeting (For possible action)
Bill Welch, Vice Chair

Dr. Schwenk made a motion to approve the minutes with the following corrections: page three, first bullet point under item 7: change the word "intermediacies" to "internal medicine/pediatrics", fourth bullet point: change to "state of Nevada" to "the state of Nevada", 11 bullet point: change the word "intuition" to "institution", last bullet point: take out the words "pay ability". With these corrects, Mr. Kaufman seconded the motion. The motion passed unanimously.

V. Welcoming Remarks
Bill Welch, Vice Chair

Mr. Welsh welcomed the Task Force members and the members of the public to the meeting. He went on to say that the objective of the meeting is to have a consensus on the RFA at the conclusion of the meeting. He thanked those who provided comments to staff to be included in the draft RFA. He went on to thank the staff for drafting the summary of the minutes so quickly for the Task Force members. Mr. Welch thanked Mr. Mitchell for drafting the RFA and asked him to walk the Task Force through the document and make changes and updates as the document was reviewed.

VI. Discussion and Possible Vote on the Final Draft Request For Application (RFA)
Bill Welch, Vice Chair

Mr. Mitchell had the RFA up on the screen for everyone to view. He went through the document paragraph by paragraph and made changes and corrections as directed by the Task Force.

The first discussion was around the funding cycle and award amounts. The Task Force agreed to process this as two separate grant cycles of five million dollars with no cap or minimum award amounts.

Applicants would be invited to be present and available for questions but will not do a presentation.

A lengthy discussion ensued regarding “primary focus of the additional slots is to be for primary care and mental health”. After listening to the discussion Mr. Welch asked for a motion. Dr. Schwenk motioned that family medicine, internal medicine and pediatrics, internal medicine/pediatrics, geriatrics, OBGYN be the definition of primary care, and for mental health to be defined as mental health psychiatry and psychiatry fellowships. Mr. Kaufman seconded the motion. The motion passed unanimously. All applications will be accepted but the ones for primary care and mental health will have a weighted advantage.

Eligible use of grant funds: the following language was added “funds may be used for salaries for residences and fellows but will require special justification related to the issue of sustainability”.

Ineligible use of grant funds: take out first bullet, eliminating direct/indirect costs. Cost management is covered in another way. Dr. Schwenk would like this statement added: there will be no indirect costs allocations allowed under this grant program.

Under Section Five: Award Administration: Dr. Schwenk said that this was a very difficult way to administer the funds. Mr. Mitchell said that reimbursement is the most common way the state does grants. Mr. Welch said that this grant should be an exception and these moneys should be able to be advanced to the grantee upfront and still submit all the account requirement. Mr. Mitchell agreed an exception was needed and would work to adjust the language to advance funds rather than require reimbursement.

The Task Force moved back to section two:

Grant period: After the money is expended there is an expectation to report for five years after the grant period. Mr. Welch confirmed with the Task Force members that grantees will have two years to spend down the money. The reporting period was changed from five years to ten.

Feasibility Assessment: Mr. Mitchell said some of the comments were to delete this section. It should be a broad statement not a chart. Dr. Schwenk agreed to eliminate this section and they should describe in the most appropriate way the clinical experiences available.

The Task Force moved throughout the remainder of the RFA with minor changes and updates.

Scoring Rubric: Mr. Kaufman suggested varying the weights and adding weight to the Work Plan and Impact Analysis section. Mr. Mitchell proposed updated the weights with the suggestion from Mr. Kaufman. Mr. Kaufman made a motion to except the new weights as proposed. Dr. Schwenk seconded the motion. The motion passed unanimously. Mr. Welch asked if there had to be a minimum score for the application to move through the process. Mr. Mitchell said that the OSIT office will review the RFA's to ensure they follow the formatting and are complete before the Task Force scores them.

Dr. Schwenk made a motion to approve the RFA with the changes and the updates the Task Force has made. Mr. Kaufman seconded the motion. The motion passed unanimously.

VII. Discussion and Possible Vote on the Timeline of the RFA Process
Bill Welch, Vice Chair

Ms. Monroy said that after the last meeting she reviewed the Executive Order and it states that the Task Force initial report on the funding recommendations be sent to the Governor by February 28. In reviewing the timeline that the Task Force developed at the last meeting, this deadline will be missed. This Task Force will make a recommendation to the Governor that the RFA be released with these criteria and explain how the Task Force will move forward. The funds will be obligated, and the final recommendation will be ready for the Governor to review. The February 28 report will be a progress report to the Governor. Ms. Monroy will work with Mr. Farrow to draft a letter to the Governor with the proposed changes.

The Task Force reviewed the timeline and made the adjustment of May 15 to May 16, adding June 1 to the Governor.

VIII. Consider Agenda Items for the Next Meeting (For Possible Action)
Bill Welch, Vice Chair

Mr. Mitchell said after the RFAs were received by his office he could have them ready for the Task Force to review by late April early May.

IX. Discussion and Possible Vote on the Next Meeting Date (For Possible Action)
Bill Welch, Vice Chair

Mr. Mitchell will poll the Task Force on the next meeting date.

X. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

XI. Adjournment
Bill Welch, Vice Chair

Mr. Welch adjourned the meeting at 3:53 pm.