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GOVERNOR



STATE OF NEVADA
Office of the Governor
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MINUTES

Name of Organization: Graduate Medical Education (GME) Task Force

Date and Time of Meeting: January 22, 2016, 1:00 PM – 3:00 PM

Place of Meeting: Blasdel Building
209 E. Musser Street Room 105
Carson City, NV 89701

This meeting was video conferenced to:

Grant Sawyer State Office Building
555 East Washington Ave,
Suite 1400
Las Vegas, NV 89101

I. Call to Order/Roll Call – Introduction of Members
Vance Farrow, Chair

Members Present: Vance Farrow, Bill Welch, Mitchell Forma, Dr. Thomas Schwenk, Gregory Boyer, Barbara Atkinson, Sam Kaufman, Dr. Mark Penn, Dr. Ramu Komanduri, Stephen Attoff; Laura Hale, for Dr. Tracey Green

Guests Present: Leandra Cartwright, John Packham, Michael Johnson, Lee Quick, Doug Geinzon, Andrew Eisen, Vick Gill, Chris Bosse, Marcia Turner, Oscar Conchas, John Dougherty, Mr. Griswold, Mike Willden, Meagan Comlossy

Staff Present: Elyse Monroy, Dale Ann Luzzi, Brian Mitchell, Jodi Bass

A quorum was declared.

II. Verification of Posting
Vance Farrow, Chair

The meeting was posted in accordance to the State of Nevada's open meeting law.

III. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)
There was no public comment.

IV. Welcoming Remarks
Vance Farrow, Chair

Mr. Farrow welcomed everyone to the meeting and thanked them for attending.

V. Presentation and Update from the Governor's Office
Mike Willden, Governor's Chief of Staff

Mr. Willden expressed appreciation to the Task Force members on their willingness to serve. Mr. Willden told the Task Force that the report that was submitted to the Governor is the guiding principles for this Task Force to draft the request for application (RFA). He went on to say that originally this process was to be managed by the Department of Health and Human Services (DHHS). When the Legislators appropriated the money it was put into a special fund under the Department of Administration (DOA). Staffing for the Task Force will be done by the Office of Science, Innovation and Technology (OSIT). The OSIT office will oversee the dollars monitor, performance and schedule payments. The funds are allocated as five million in fiscal year 2016 and five million on fiscal next year. The funds needed be obligated by June 30 of each year.

VI. Discussion and Recap of GME Task Force Recommendation Report
Vance Farrow, Chair

Mr. Farrow gave a brief recap for the Task Force the recommendations. The grant process will be in two phases: 1-Making recommendations to the Governor as to the process, 2- Making recommendations to the Governor of the actual grantees. In addition to considering recommendations the Task Force recommended to the Governor dated June 25, 2014, the Task Force will also consider the following:

- 1- One RFA and disseminate it twice. The first five million by June 30, 2016 and the second five million by June 30, 2017.
- 2- Create a scoring mechanism to be using when the grants are reviewed.
- 3- What is the maximum dollar amount they can apply for / or awarded.

Mr. Farrow said the RFA could be disseminated twice with five million in each fiscal year. Dr. Penn made a motion to have one RFA and disseminate it twice. The first five million by June 30, 2016 and the second five million by June 30, 2017. Dr. Atkinson seconded the motion.

VII. Establishment of GME Request For Application (RFA) Recommendations
(For Possible Action)

Vance Farrow, Chair

After a lengthy discussion the Task Force made the following recommendations to be included as part of the application criteria:

- Primary care and mental health – geriatrics, family practice, internal medicine/pediatrics, pediatric psychiatry plus/minus OBGYN as a suggestion. Programs must continue primary care but if a hospital were to move forward with a general surgical or another subspecialty that is badly needed in the state that should not be discounted.
- Demonstrate success with these funds
- Criteria that was absolute and must be met and other criteria that would be graded, rank order the applications according to the second set of criteria
- Programs that can show that they can bring in more physicians, more training to the State of Nevada
- How the program will continue to sustain itself beyond the availability these funds
- The ability to implement the program
- Provide quality training, should be one of our number one priorities and be able to be financially stable in their existing programs
- Use the elements from the Program Information Form (PIF). Need to meet the basic requirements
- Clinics only as it directly relates to the GME
- Application process: offer up the entire ten million and have applications say how they are going to use the first five and how they would use the second five and make the decision all at once. Before funding the second round of grants, gage performance and possibly ask for revisions or updates
- Not one application per entity. There is not a cap on the numbers of applications per institution
- Applicants can use the dollars as they see fit (allowable use) but not for prohibited uses (listed)

The Task Force would like to see the essential criteria as:

- Prove sustainably- Sustainability with implementation which takes into account the ability to carry forward the program
- Feasibility- tracking or some demonstration with a clear work plan with a start date and some recognition for application deadlines for recruitments. Some ability to show how this would actually work in practical terms, when the

program would start, when the first graduates would appear. The ability of the program to gain accreditation by the ACGME

- Impact
- Resources

The following was deemed as prohibited use of funds:

- Medical students, clinical construction or other costs not directly related to GME, non-educational equipment. If a program asks for funds for a residency and they show sustainability we should not prohibit it, reasonable and related costs not bonuses or base salary for staff, fluff vs. necessity
- Research, evaluation, or a feasibility study
- Resident salary – not included what about a percentage, short term residency allocation, if they show sustainability. Clinic vs. education facilities

The Task Force will score the applications and OSIT will do the grant management. The proposed timeline for granting out the funds:

- First draft of the application to the Task Force: January 29 by 5:00 PM
- All comments on the draft: February 2 by 5:00 PM
- Next meeting: February 5 at 1:00 PM
- Grant application ready for posting: February 15 by 5:00 PM
- Deadline to submit grant application: April 15 by 5:00 PM
- Application scored by: May 15 by 5:00 PM
- Grant money obligated by: June 30 by 11:59 PM

VIII. Consider Agenda Items for the Next Meeting (For Possible Action)
Vance Farrow, Chair

The next meeting on February 5, will be to finalize recommendations for the RFA.

IX. Discussion and Possible Vote on the Next Meeting Date, if Necessary
(For Possible Action)
Vance Farrow, Chair

The next meeting will be on February 5 from 1:00-3:00. Locations still to be determined.

X. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

No public comments

XI. Adjournment

Mr. Farrow adjourned the meeting at 3:02 PM