



Brian Sandoval  
Governor

## STATE OF NEVADA

### GOVERNOR'S OFFICE OF SCIENCE, INNOVATION & TECHNOLOGY

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Brian L. Mitchell  
Director

### PUBLIC MEETING MINUTES

Name of Organization: Community Partnerships Subcommittee  
Date and Time of Meeting: Tuesday, January 24, 2018 @ 3:30 P.M.  
Place of Meeting: Nevada State Library and Archives  
Governor's Office of Science Innovation and Technology  
100 North Stewart Street, Suite 220  
Carson City, NV 89701

Please use the following numbers to join the conference Call:

North: 775-687-0999 or  
South: 702-486-5260  
Access Code: 70987 push #

#### **I. Call to Order / Roll Call**

The Community Partnerships Subcommittee was called to order by Chair Brandolyn Thran at 3:30 p.m. on January 24, 2018, on the tele-conference remote site, listed above.

#### **Members Present**

Brandolyn Thran  
Cheryl Wagner  
David Philippi  
Pom Jintasawang

#### **Members Absent**

Leah Ochs  
Richard Knoeppel  
Kelly Barber

#### **Staff Present**

Brian Mitchell  
Debra Petrelli

A quorum was declared.

## **II. Public Comment**

Chair Brandolyn Thran

There was no public comment.

## **III. Welcoming Remarks and Announcements**

Chair Brandolyn Thran

Chair Thran welcomed everyone. There were no announcements.

## **IV. Approval of the Minutes from the November 9, 2017 Meeting**

Chair Brandolyn Thran

Chair Thran asked if there were any corrections or changes to the November 9, 2018 Minutes as written. None were made. Brian Mitchell made a motion to approve the Minutes of November 9, 2017, as written. Brandolyn Thran seconded the motion. The motion passed unanimously.

## **V. Review of Community Partnership Manual**

Chair Brandolyn Thran

Chair Thran updated the group on the latest changes and additions to the Community Partnership Manual and commented that David Philippi and Cheryl Wagner had assisted in answering many questions asked. She discussed additions to the Introduction to include the differences between this subcommittee and the Informal STEM Learning Environments (ISLE) subcommittee. There was also information added on well-known established community partnerships in Nevada. Ms. Jintasawang suggested adding the project-based learning program Future Cities, which is an outside school competition sponsored by the engineering community at the national-level, and asked for clarification on whether it would fall under a Community Partnership program or an ISLE program. Mr. Mitchell suggest the group refer to the ISLE subcommittee's concept paper, which is posted on the OSIT website with more information on their subcommittee and the definition of their work. He added that the Future Cities program is similar to other competitions which fall under an informal event, however, with Southwest Gas sponsoring Future Cities, this is an example of a business partnering with their education community to further STEM learning. Ms. Jintasawang agreed that the Future Cities program can be in both categories. Chair Thran said the partnership allows an event to happen. She added as we continue to move forward we can help people understand better, that for every event happening, there are partnerships behind them that allow these events to occur. Other programs were discussed with an addition to Section 1.4 "Establishing Community Partnerships in Nevada" on how partnerships are needed in order to support programs. Ms. Wagner suggested making this section broader and more inclusive. Mr. Philippi agreed and suggested he do more research on this topic and add additional verbiage. He further discussed existing partnerships and focusing on the company rather than the individual who serves the company. He also provided additional verbiage on internships. Chair Thran commented on the diversity in Nevada between the north, south and rural communities. She added this is one of the challenges of this document, making it holistic and sensitive to all areas within the State.

Chair Thran further discussed Section 2, “The Learning Environment and the Important Role of Community Partnerships.” She discussed that new text was added to broaden the examples and complex nature of this section. She referred the group to 2.7 “Operational Community Partnerships Types,” and commented on the numerous types of partnerships and recognizing this is not a “one size fits all.” She asked that everyone read through this section thoroughly for changes and to add comments. She also discussed additions to Section 3, “Understanding Academic Standards to Strengthen Community Partnerships.” She commented on how industry is not familiar with academic standards, which is one of the frustrations they are hearing from educators, people are coming in and not necessarily helping with what needs to be taught to students. She suggested that Ms. Jintasawang provide further insight in this section from the professional side. Mr. Philippi suggested highlighting the Secretary’s Commission on Achieving Necessary Skills (SCANS) Report, prepared by the U.S. Department of Labor in the document, which is commonly used for assistance by the business community. There was further discussion on businesses requiring “soft skills” (i.e., showing up at work on time). Mr. Mitchell suggested with the inclusion of standards, he would look this section over and add additional comments that do not put a burden on businesses and help to make the partnership mutually beneficial. He further suggested that two community partnership manuals be produced; one to target educators with a section on how to get your community partner or business to come in and align to the standards; and one to target a business person. Chair Thran commented that Section 3 provides that business be aware of the Academic Standards.

Chair Thran suggested this document be turned into a flowchart. Mr. Mitchell suggested from this document they prepare a one to two page informational how-to guide for educators, which could be given out to schools, and likewise a document for employers and business, for easy access of information. Chair Thran requested that all members of the subcommittee spend some time and go over this document, making changes, additions, deletions and suggestions to accomplish our goals for this document with further discussion at the next Community Partnership subcommittee meeting.

## **VI. Update on OSIT Website and STEM Advisory Council’s Subcommittees Information Pages**

Brian Mitchel, Director of the Office of Science, Innovation and Technology (OSIT)

Mr. Mitchell announced that individual webpages have been created for each of the STEM Advisory Council’s subcommittee on the OSIT website ([www.osit.nv.gov](http://www.osit.nv.gov)) with information from each subcommittee as well as meeting schedules and materials. This will allow each subcommittee to see what each other is working on as well as their accomplishments. He added the next STEM Advisory Council meeting is January 30, 2018 at 3:00 p.m. and each subcommittee has been invited to give the council an update and report on their work. He suggested this document be added, as a draft, to the meeting materials for that meeting. The group agreed to share the document as a draft.

## **VII. Determine Next Meeting Date**

Chair Brandolyn Thran

Chair Thran suggested a Doodle-poll be sent out to determine the next meeting date.

**VIII. Public Comment**

There was no public comment.

**IX. Adjournment**

Chair Brandolyn Thran

Chair Thran adjourned the meeting at 4:07 P.M.

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